



General Assistant - Catering

Grade 1

£20,258 to £20,812 pro rata (£10.64 - £10.94 per hour)

12.5 hours per week – term time only – Permanent Position

11.45am to 2:15 pm (may vary dependant on service needs)

Our school is committed to providing an excellent catering service. We are a successful school serving approximately 240 lunches each day. We also provide a breakfast service.

You will need to:

- Be an enthusiastic and innovative person that likes working as part of a busy team
- Have good communication skills
- Have a good knowledge of basic catering skills
- Be able to receive and follow instructions
- Have a knowledge of basic hygiene and health and safety standards

We can offer you:

- A happy, caring school with an inclusive ethos
- A friendly, supportive staff team and Governing Body
- A popular school with enthusiastic children

For an application form, Job Description and Person Specification please visit the **school website**, email jobs@newhall.bham.sch.uk or contact the school office on 0121 464 5170.

Application packs will be e-mailed or may be collected in person.

For more information please call Diane Chalkey on 07791 282802 or contact the school office on 0121 464 5170

Closing date for applications: **Friday 10th February 2022 09:00**

Completed applications should be returned direct to the school via post or email. Only applications on the schools application form will be accepted, CV applications will not be accepted.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent spoken English is an essential requirement for this role.

This job involves working with children and is therefore subject to advanced disclosure check through the confidential process administered by the Disclosure Baring Service. A conviction may not exclude candidates from the job, but it will be considered as part of the recruitment process. Our school is committed to safeguarding and promoting the welfare of all children and young people and expects all staff to share this commitment.

New Hall Primary School is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender, reassignment, religion or belief, marital status or pregnancy or maternity.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. Which means that when applying for certain jobs and activities certain spent convictions and cautions are 'protected', so they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Further information about filtering offences can be found in the [DBS filtering guide](#).